

COHOES HOUSING AUTHORITY

IMPORTANT NOTICE TO ALL RESIDENTS

SNOW REMOVAL

This is to clarify what day snow removal will take place.

Please be sure all your summer toys and furniture have been put away. Any pools left out on the grounds will be disposed of.

The following is a time schedule for snow removal. Please be advised that **IF THE SNOW HAS STOPPED FALLING AT 8 A.M., SNOW REMOVAL WILL BE THAT DAY IF IT IS A WORK DAY. IF SNOW IS STILL FALLING AT 8 A.M., SNOW REMOVAL WILL BE THE FOLLOWING DAY.** All cars must be removed from the parking lots and/or roadways in accordance with the schedule listed below.

If you are not going to be home, you must make arrangements to remove your car from the property. If it snows on a weekend, snow removal will be on a Monday. If it snows on a holiday, snow will be removed the next WORK DAY.

Please KEEP this notice as this will be your only notice for snow removal. Any cars not removed at the time listed for your complex **will be charged \$15.00 (fifteen dollars) and towed at the owner's expense!** We will continue to tow until we have cleared the entire lot.

Also, according to Section 10 (f) of your lease, you will be responsible to **remove snow and ice from the front and rear porches.** There will be a \$10.00 charge for failure to timely remove the snow and ice. This is a small area and we ask and expect your full cooperation in this matter. If you are elderly or have a disability, try to arrange for a child or a neighbor to help out or call the office. All other property will be done by our staff.

SNOW REMOVAL SCHEDULE

Saratoga Sites	Snow removal 10 a.m. to 11 a.m.
Roulier Heights	Snow removal from 11 a.m. to 12 Noon
Manor Sites	Snow removal from 1 p.m. to 3 p.m.
McDonald Towers	Snow removal from 1 p.m. to 2 p.m.

Your full cooperation in this matter will be greatly appreciated. Your help is needed to keep the grounds plowed and cleared. This removal is necessary for **your** safety and for **your** convenience in having parking space cleared.